

Sample BOMA California SEP Support Letter

**Company Letterhead**

**[Date]**

Building Owners and Managers Association of California  
ATTN: Matthew Hargrove  
1121 L Street, Suite 809  
Sacramento, CA 95814

Mr. Hargrove,

This letter is to express interest for BOMA California's SEP Commercial Building Targeted Retrofit Program Proposal to the California Energy Commission. I understand the application is for funding which will support the installation of energy efficient "best practices" in commercial buildings.

Our company would be interested in participating in the energy efficiency retrofits offered by the BOMA California Team to retrofit approximately **X,XXX,XXX** square feet. The location, building type and upgrades requested are listed in the attached spreadsheet.

Respectfully,

Name

Title

Company